



Amethyst Glass Rules for Zoom Lessons

When you are in the Zoom lesson you will need to abide by the following rules:

1. Your parents need to know that you are taking part in a Zoom lesson.
2. Your parents need to know that you are taking part in a video call.
3. If I raise my hand people need to listen.
4. We need to prepare ourselves and our surroundings and dress in appropriate clothing.
5. When you enter the Zoom lesson Mrs Richardson will say hello and then ask you to mute yourself.
6. There must only 1 person talking at a time – you will be asked to unmute yourself to speak.
7. Respect each other's ideas, opinions, appearance, privacy and work.
8. Pay attention to the conversation and avoid distractions.
9. Listen to each other before inputting ideas.
10. Do not use the chat function during the Zoom lesson unless absolutely necessary.
11. Mute audio when not speaking, unmute to speak (you will be told to do this).
12. Be mindful of surroundings, ensure you are in a quiet space.
13. Make sure that you have eaten before the Zoom lesson begins (not during).
14. Close any unnecessary windows or apps that are running in the background (especially games) as these may cause a distraction and may interfere with your audio and camera.
15. Do not mute or remove others from the chat.
16. You will be asked to leave the Zoom lesson by name when it is finished – don't forget to say bye!

