



Dear Parent/Carer,

Unfortunately, due to the current situation, we won't be able to hold face-to-face parents' evenings. However, we recognise how important it is that we provide you with the opportunity to meet with your child's class teacher for a general update about the Spring term.

**Topaz Class** parents' evening will be held in the week beginning Monday 19 April. We will attempt to avoid pick-up times to ensure you have a chance to log on at home.

Please be mindful that this will be a **10 minute** appointment only, with some leeway given for connection time. Teachers will have to finish the meetings in good time to ensure the next appointment can connect promptly. If after this, you feel you need a longer meeting, please arrange a telephone call with your child's class teacher.

We ask you to logon 5 minutes before your allotted appointment as this will place you in the waiting room. The teacher will then admit you into the meeting when they are ready: please bear with us as we try to ensure the smooth running of this parents' evening. Make sure your zoom login name is clear to the class teacher.

Please can you ensure your zoom name is recognisable and linked to your child?

If you have any questions, please don't hesitate to ask.

Many thanks

Mr I Gittins

Headteacher

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Please tick two options that suit you:

Wednesday 21 April 1:00 – 2:00	<input type="checkbox"/>	Wednesday 21 April 4:00 – 5:00	<input type="checkbox"/>
Wednesday 21 April 2:00 – 3:00	<input type="checkbox"/>	Wednesday 21 April 5:00 – 6:00	<input type="checkbox"/>
Wednesday 21 April 3:00 – 4:00	<input type="checkbox"/>		

Child's name \_\_\_\_\_

Email address to send zoom link to (this will also be posted on your child's GC account)

\_\_\_\_\_ (please ensure this is legible!!)

Siblings and Classes \_\_\_\_\_

**'One family, belonging, believing and learning together'**

*'So in Christ we, though many, form one body, and each member belongs to all the others'*  
Romans 12:5